

# Ward Committee Funding Application Form

## PLEASE NOTE:

- **Applications for funding in 2017/18 must be submitted before 1 December 2017.**

Please refer to the guidance notes to help you complete this form. If you need further help or, if you would like to discuss an idea for an application in more detail, please contact the Communities Officer for the relevant ward(s). Contact details for the Communities Officers are listed in the guidance notes or are available at [www.newcastle.gov.uk/wardcommitteefunding](http://www.newcastle.gov.uk/wardcommitteefunding)

To help to avoid delays in processing your application make sure that you answer all the questions that apply to you. Also make sure you include all the documents listed in the checklist (Section D) when you return your application form.

We aim to process applications within 28 days once all of the necessary information and documents have been submitted so please ensure that you submit your form at least 28 days before you need the money. It will speed up processing of your application if you include all of the necessary documents.

The preferred method of submitting the form is to download the Word document from [www.newcastle.gov.uk/wardcommitteefunding](http://www.newcastle.gov.uk/wardcommitteefunding) and return it by e mail to [wardgrantaids@newcastle.gov.uk](mailto:wardgrantaids@newcastle.gov.uk)

If you need to complete the form on paper please write clearly in black ink. Keep a copy of the application for your records.

When complete, please send your application form to:

Ward Grant Aid  
Communities Service, Room 34  
Civic Centre  
Newcastle upon Tyne  
NE99 2BN

Telephone: 0191 277 3482  
Email: [wardgrantaids@newcastle.gov.uk](mailto:wardgrantaids@newcastle.gov.uk)

Date received:

Reference number:

## Ward Committee Grant Aid

### Public application form

Please note that the information provided on this part of the form may be published on the Council's web site and circulated with the ward committee papers when the application is considered.

1. Name of organisation applying for a grant:

SPACE for Gosforth

2. I am applying on behalf of:

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | A registered charity (Provide Charity No. _____ ) |
| <input checked="" type="checkbox"/> | A community or Voluntary Group                    |
| <input type="checkbox"/>            | A not for private profit company                  |
| <input type="checkbox"/>            | A Council department                              |
| <input type="checkbox"/>            | A public sector body other than the Council       |

3. Name of your project

Please give a short name for the project you are applying for (not the name of your organisation) e.g. Summer play scheme, running costs, spring planting

Gosforth Community Mobility Study

4. Briefly describe the project you are seeking funding for.

**What are you planning to do?**

Since the SPACE for Gosforth community group was launched at a meeting of local residents in 2015, the group has:

- Created a strong on-line presence and built engagement with the local community around issues relating to road safety, accessibility and urban design.
- Worked with residents, businesses and other local groups to improve the

local area e.g. by making our local High Street more accessible for people with visual impairments.

- Held meetings and invited external speakers to share best practice and ideas for what might be possible in Gosforth.
- Completed surveys of the local area and sought community input to those surveys.
- Proposed improvements and supported working groups such as for the Blue House roundabout.
- Sought out and presented factual information relating to local issues and the means by which those issues have been mitigated in other neighbourhoods.

Through this project we would like to:

1. Share some of the information we have gathered via a fact-sheet to provide residents with a useful resource for understanding the local neighbourhood showing e.g. traffic flows and speeds, collision data and/or air quality records.
2. Distribute a paper copy of the fact-sheet to addresses in East and West Gosforth.
3. Seek input and views from local residents via an on-line / paper survey relating to issues, priorities and ideas for addressing those issues. The use of a paper fact-sheet and survey will ensure a wide range of input, not just limited to those with the skills and inclination to engage on-line.
4. Present the results of the survey back to the community via two community workshops as well as via the SPACE for Gosforth website.
5. Create a lasting resource for residents and others interested in the future of Gosforth.

**Where will the activities take place?**

Meetings (point 4 above) will take place at central locations in Gosforth.

**Which ward(s) will the activities take place in?**

East and West Gosforth

Residents from other nearby wards will also be able to take part via the on-line fact sheet and survey but will not receive paper copies.

5. What do you want to achieve with your project? Please explain who will benefit and how they will benefit if your project is successful.

The project will benefit residents in the East and West Gosforth wards by:

- Providing links to information about the local area that would otherwise be hard to find.
- Consolidating that information together in a single location for future reference by residents, schools and other local groups.
- Building better understanding of and engagement with local issues relating to traffic, transport, road safety and the use of residential streets.
- Creating future opportunities to join groups and engage in discussion around local issues and how they might be best resolved.

6. Please tell us how you will know if your project is successful. What sort of evidence would you use to demonstrate this?

We will be able to demonstrate success from two perspectives.

1) Based on completion of project activities i.e. the fact-sheet has been produced and delivered, survey responses have been received and meetings held to share the response.

2) Based on the level of engagement in terms of numbers of survey responses received and attendees at the meetings.

7. What will you do to encourage the local community to participate in your project?

The fact-sheet is to be sent to all households in East and West Gosforth wards. This will include the paper survey form and details for how to find out about meetings and future events.

We will use the SPACE for Gosforth email list, Facebook group and Twitter account to encourage people to respond.

We also hope to attend community events, subject to agreement of the organisers, and have requested costs for a banner and business cards for that purpose.

8. Please tell us which of the following sets of priorities your project will contribute to (tick all that apply) Please see the guidance notes for information about these priorities

Council priorities (Tell us how your project contributes to the Council's priorities in the box below)

Ward Committee priorities (Tell us how your project contributes to the ward priorities in the box below)

How will your project contribute to achieving the priorities you have ticked?

### **Newcastle City Council Priorities**

#### *Decent neighbourhoods*

Gosforth is a neighbourhood facing a number of transport-related problems, including air pollution, speeding drivers, and a lack of safe outdoor space for children to play. This project will begin to address these issues by raising awareness and linking together local residents facing similar problems. This will be the first step towards decent neighbourhoods, where the quality of life of local people comes first.

#### *Tackling inequalities*

At present, those who walk or cycle around our neighbourhood often face the greatest difficulties with safety, pollution, and inconvenience. This project seeks to address these inequalities by working towards a community that is safe for all residents, regardless of age, sex, ability, or income.

#### *Working City*

The survey will provide the ability to give feedback on travel related issues including how people can access good quality jobs, such as those available in Gosforth e.g. on the High Street, Regent Centre or Gosforth Business Park. Being able to access good quality jobs is key in enabling a working city.

### **East Gosforth Priorities**

#### *Environment*

We expect environmental issues such as air quality will feature both in the fact sheet and in people's responses. The project will support greater awareness of these issues and engagement with how they might be resolved.

#### *Supporting Community Buildings*

The two meetings proposed as part of this project will be held in local community buildings, also raising awareness in the wider community of their existence.

*Supporting Local Projects*

This project and SPACE for Gosforth itself are local projects undertaken by local residents volunteering their time for the benefit of the wider community.

West Gosforth Priorities have not yet been agreed.

9. How many people in total do you think will benefit from your project?

~20,000

10. How much funding are you applying to us for (If you are applying to more than one committee please give the total amount you are applying for)?

£959.20

11. You can apply to up to 4 ward committees. The majority of the people who will benefit from the project must be from the ward or wards you are applying to. Please tell us which Ward Committee(s) you would like to apply to and the amount you would like from each:

Ward Committee	Amount	Tick the box if you would like us to calculate the amount for each ward using the list of addresses and postcodes you have provided.
East Gosforth	£495.22	<input type="checkbox"/>
West Gosforth	£463.98	<input type="checkbox"/>
	£	<input type="checkbox"/>
	£	<input type="checkbox"/>
<b>Total:</b>	£959.20	

12. Please provide the following information:

- EITHER a) a list of postcodes for the people who will benefit from this project.

- OR b) an explanation of who will benefit from the project. Explain where they live and how you will target them?

The project has the potential to benefit all residents of Gosforth as well as those who travel to or visit the area.

Based on 2011 census data:

10,145 people live in East Gosforth Ward in 4375 dwellings

9,991 people live in West Gosforth Ward in 4099 dwellings

A paper copy of the factsheet will be delivered to all 8,474 dwellings in East and West Gosforth.

13. Please list what you will spend the funding from the Ward Committee(s) on:  
Evidence of cost would include quotes or prices from shops or catalogues.

Item or activity:	Cost:	Tick box if you have included evidence of cost
Printing 8500 A3 leaflets	£441.60	<input checked="" type="checkbox"/>
Delivering 8500 leaflets	£255.00	<input checked="" type="checkbox"/>
Community meeting – Trinity Derwent Room	£ 47.00	<input checked="" type="checkbox"/>
Community meeting – Gosforth Civic Hall	£ 80.00	<input checked="" type="checkbox"/>
Banner for community events	£ 90.00	<input checked="" type="checkbox"/>
2000 business cards	£ 45.60	<input checked="" type="checkbox"/>

Total (this should add up to the amount you are applying for)	£959.20
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14. Are you asking the Ward Committee(s) to fund the total cost of this project?

Yes

No

15. If no, what is the total cost of the project?

£See below

16. What other resources will you be using for this project?

Please tell us about:

**Other funding you have received or applied for:**

N/A

**Any fundraising you are doing or money group members are contributing or money you are using from your own budget:**

We are not seeking costs for:

- Costs for transporting paper surveys between printers and distributors
- Web hosting for the on-line fact-sheet
- Software and equipment used to analyse data and prepare leaflets

**Volunteer time you and other group members will be contributing (estimate the number of hours):**

A substantial amount of research has already completed in finding, understanding and presenting data sources that will be used in the fact sheet. This we estimate to be in the range of 50-100 hours.

A further substantial amount of volunteer time will be required of the order of 50 hours for

- Preparation and review of the fact-sheet
- Preparation and piloting of the survey
- Logistics support in arranging delivery of fact sheets to the distributor
- Inputting paper-based responses
- Analysis and presentation of results from the survey
- Setting up, preparing for and publicising the community workshops
- Attending community events

- Completion of an on-line resource showing the fact sheet and results of the survey

**Any equipment or use of premises etc that you have been given the use of for free or at reduced cost:**

We expect to use a free on-line survey tool for the survey responses.

Local company Autism Works has kindly agreed to receive paper survey responses on our behalf.

17. When does the project you are applying for start and end?

Starts:  Ends:

18. When would you like to receive the funding by?

Date:  Month:  Year: